



STUDENT EMPLOYMENT OPPORTUNITY

Youth Green Squad Coordinator (Student Summer Job Position)

Application deadline: May 25th, 2012 at 5 pm EST

Location: Parkdale, Toronto

Start date: June 18, 2012

Contract length: 9 weeks

Compensation: \$13.25 per hour, 37 hours per week

Greenest City is a non-profit charitable organization in Parkdale which offers a variety of food-based initiatives to bring people together. Current projects include the H.O.P.E. Community Garden in Masaryk Park, an after-school youth food program, community kitchens and gardening programs for children and youth.

❖ **Position funded through Service Canada, Government of Canada**

The successful candidates for this positions must meet **ALL** of the Canada Summer Jobs eligibility criteria:

- be between 15 and 30 years of age at the start of the employment;
- have been registered as full-time students in the previous academic year and intend to return to school on a full-time basis in the next academic year;
- be a Canadian citizen, permanent resident or person to whom refugee protection has been conferred under the Immigration and Refugee Protection Act; and
- be legally entitled to work in Canada in accordance with relevant provincial/territorial legislation and regulations.

*Only students who meet these criteria can be considered.

Greenest City and Service Canada encourage students with disabilities, Aboriginal students and students who are members of visible minority groups to apply.

Job Description

The **Youth Green Squad** is a summer employment program for high school students, offered by Greenest City and focused on local food projects, including community gardening, food preparation for community kitchens, delivering food/garden-related workshops and community art. The Youth Green Squad Coordinator will work with program staff to plan and lead this year's team of students during their seven-week paid employment. The Youth Green Squad Coordinator has the opportunity to be a positive role model for program participants and to support their skills development and individual work experiences while gaining valuable experience with youth program coordination, group facilitation, and the environmental food sector.

Tasks and Responsibilities include:

- Help recruit and hire Youth Green Squad members
- Coordinate the scheduling of community workshops, local field trips, and work activities
- Collaborate with local environmental and social service agencies to offer a range of experiences for the students at various sites
- Plan Youth Green Squad daily work activities and supervise Youth Green Squad members
- Support the development and delivery of training workshops for Youth Green Squad students on employment and life skills and leadership development
- Motivate, encourage, and support youth participants in their work experience
- Track, monitor, and evaluate programs
- Complete related administrative duties
- Be available to work some Monday evenings and regular Tuesday and Wednesday evenings

Skills and Qualifications:

- Excellent interpersonal and group facilitation skills
- Experience leading a group
- Commitment to leading by example (i.e. arriving on time, reporting absences, etc.)
- Self-starter that can work with minimal supervision when needed
- Excellent organizational skills
- Interest in environmental and food issues, and willingness to promote local sustainable food
- Experience in gardening and food preparation an asset
- Willingness to work cooperatively as part of a team
- Demonstrated ability to work within a diverse community (people of different ages, abilities, and cultural backgrounds)
- Readiness to work outdoors and get your hands dirty
- Familiarity with MS Office computer applications

How to apply:

Please submit a **resume and cover letter** to summerjobs@greenestcity.ca by Friday, May 25th, 2012 at 5pm EST. Indicate the job you are applying for in the subject line.

Late applications will not be accepted. We regret that only those applicants being considered for the position will be contacted to set up an interview time. **No phone calls please.**

Greenest City is committed to Employment Equity and encourages applicants from equity-seeking groups to self-identify.